



Minutes of the Parish Council Meeting held on Thursday 3rd November 2022 at 19:00 in Nunburnholme Church.

Present: Cllr Phillips, Atkinson, Halkon, R Bird, and Ward Cllrs Rudd and Hammond.

OPEN FORUM

Nothing was discussed here.

Meeting started at 19:01 hrs.

PARISH COUNCIL MEETING

1. Welcome and Apologies

Cllr Richardson. Cllr R Bird informed the PC that Cllr C Bird would be late to the meeting.

2. Declarations of Pecuniary and Non-Pecuniary Interest

Cllr Phillips declared an interest in item number 9 as he holds several volunteer roles.

Ward Cllr Rudd declared his interest in all planning application on agendas due to him sitting on the Planning Committee.

3. Minutes of the September PC Meeting

All agreed that these were a true and accurate record and were signed by Cllr Phillips.

4. Ward Cllr Report

Ward Cllr Hammond reported that the application for the deer warning signs has been unsuccessful as they no longer meet the Department for Transport's criteria. The pedestrian sign is currently being reviewed by ERYC Highways department.

Ward Cllr Hammond left the meeting at this point.

Ward Cllr Rudd stated that ERYC are currently reviewing the budgets. The Government are potentially going to allow district councils to increase their social care budget within the council tax.

The cabinet is reviewing the cost-of-living crisis and are offering support to households. A list of available funds can be found on the ERYC website.

The waste recycling team have won an award for excellent public service. Ward Cllr Rudd noted that this was largely down to the contribution from ERYC residents.

ERYC need foster carers. If anyone is interested, they should contact the team on 01482 396469.

19:19 Cllr C Bird joined the meeting.

5. Matters Arising (including outstanding actions not covered elsewhere on the agenda)

Wildflower Initiatives

ACTION: Cllr Phillips to provide an update at the next meeting.

Planning Core Principles

Cllr Phillips has produced the document and circulated to all Cllrs. Cllr Atkinson proposed to adopt this document, Cllr C Bird seconded it and all agreed. ACTION: Clerk to publish this on the website.

NatWest

Cllr Phillips is still progressing this. The clerk asked if the PC would consider signing some blank cheques in the meantime. As the PC only meet bi-monthly, she is unable to pay agreed invoices. In addition to this, there is no contingency plan should there not be the correct number of signatories at the meeting. Cllr Phillips noted that this would be low risk as three Cllrs have access to the bank account to review any payments. The clerk confirmed that she would only make payments that had been pre-approved, and would notify the PC anytime such a payment was made. Cllr Atkinson proposed to support this request, Cllr Phillips seconded this and all agreed.

Drain Guards Outside Appletree Cottage

Ward Cllr Rudd had previously confirmed that these are on the ERYC schedule of works and should be complete by the end of November. ACTION: Clerk to check with Cllr Atkinson in mid-December to see if this has been done.

Water from Brat Wood Update

Cllr Halkon has emailed the estate office but has had no reply. ACTION: Cllr Halkon to visit the estate office in person.

Visibility of Quarry

ACTION: Cllr Richardson to contact the adjacent landowner regarding planting trees. This was carried over to the next meeting due to Cllr Richardsons absence.

Speed Limit Reduction Request Update

Cllr Phillips noted that he will be attending the Western Area Liaison Meeting regarding speeding. ACTION: Cllr Phillips to report back at the meeting in January.

6. Accounts

The clerk had sent the accounts reconciliation, bank statements, invoices, and schedule of payments prior to the meeting. Cllr R Bird proposed to approve the schedule of payments, Cllr Atkinson seconded this, and all agreed. The following payments were approved:

Samantha O'Connor – cheque no. 000825 (clerks' salary)

HMRC - £77.40, cheque no. 000826 (clerks PAYE)

Samantha O'Connor – £9.90, cheque no. 000827 (clerk travel expenses)

Fridaythorpe PC - £40, cheque no. 000828 (part payment for SLCC clerk training)



ERYC - £464.59, cheque no. 000829 (installation of litter bin)

Samantha O'Connor - £34.74, cheque no. 000830 (repayment for purchase of printer paper)

GeekPoint Ltd - £25, cheque no. 000831 (website updates)

ERNLLCA - £24, cheque no. 000832 (Cllr training)

Samantha O'Connor - £12.48, cheque no. 000833 (repayment for purchase of stamps)

Cllr Phillips and R Bird signed five blank cheques as discussed earlier in the meeting.

Cllr Atkinson reviewed and signed the bank statements.

7. Emergency Plan Review

Cllr Phillips suggested that a map of the parish be included. ACTION: Clerk to include Cllr Halkons details and publish a redacted version on the PC website, along with a map. ACTION: Cllr Halkon to obtain contact details for another keyholder for the Church. Cllr Phillips proposed to adopt the plan (with listed additions), Cllr Atkinson seconded this and all agreed.

8. Financial Regulations Review

The clerk noted that the current version was the most up to date. Cllr C Bird proposed to re-publish the current version, Cllr Phillips seconded this and all agreed. ACTION: Clerk to re-publish this on the PC website.

9. RBLI Remembrance Figure

A discussion was held surrounding the possible location for this. The clerk informed the PC that ERYC were charging £200 to install the figure. It was agreed unanimously that the PC could better support the armed forces in other ways.

10. Parish Council Website

The clerk has been liaising with ERYC regarding setting up the standard model PC website. They are due to have a system upgrade during November and will look at creating one during the rollout. Cllr C Bird proposed to support this plan, Cllr Phillips seconded this and all agreed. ACTION: Clerk to chase the progress of this in December.

11. Cycling Facilities

ERYC are offering provision of shelving and fixings to refurbish the disused phone boxes or bus shelters along with a supply of a number of cycling related spare parts and accessories (inner tubes, Local maps etc).

This was discussed and decided that the parish does not have any shelter that can be used for this purpose. Nunburnholme does have a bus shelter, but this already has a purpose and Kilnwick Percy has no such structure nor any land that can be used to house one. As Kilnwick Percy is so close Millington, this wasn't worth investigating further as Millington already have a cycling facility box.



12. ERYC CCTV Funding

The clerk informed the PC of an ERYC grant available for CCTV to target violence against women and girls, in addition to general crime and disorder. A discussion was held, and it was agreed that given the criteria for bidding for funding (targeting violence against women and girls and crime and disorder), the PC did not have any evidence to meet the criteria.

13. Annual Snapshot of Rough Sleepers

The clerk has received the annual request for rough sleepers. Cllr Phillips reported that there was one homeless man seen in the parish. The clerk will return a value of 1 unless she is advised otherwise.

ACTION: Clerk to respond to the survey.

14. Annual Jubilee Wood Inspection Costs

Cllr Atkinson has met with the tree surgeon who has quoted approximately £700 to remove the dead wood. ACTION: Cllr Atkinson to present a full quote at the next meeting. The clerk asked what the annual inspection costs would be. ACTION: Cllr Atkinson to enquire with tree surgeon.

15. BT Telephone Box

Cllr Halkon stated that the phone box has been given a status confirming that it needs no further consultations. ACTION: Cllr Halkon to provide the clerk with this in writing before this item is closed.

16. Correspondence and Community Issues

Cllr Phillips noted that the ERYC Local Plan is now open for consultation.

Cllr Halkon mentioned integrating the grass cutting with the drain clearance. The clerk noted that this is due to be discussed with the wildflower initiative. ACTION: Clerk to agenda 'beck clearance' for the next meeting.

17. Date of Next Meeting

The next meeting will be a week later on the 12th of January at 7pm at Nunburnholme Church. The clerk will be on leave from 17th to 31st December inclusive.

There being no further business, the meeting closed at 20:18 hrs.

Signed as a true and correct record _____ Date_____